****

**Sunday 10th July**

**Kendricks Field and The ‘Rec’**

**Maes Bodlonfa, Mold CH7 1DR**

**Stalls (*non food van/ trader*) Booking Form**

**Mold Carnival** is the largest one day free family event in the County, taking place on Sunday 10th July on the town’s recreational fields, known as Kendricks Field and The Rec.

Please complete the booking form and return with copy of your insurance and payment, please ensure you give description of products you are selling.

**Food or activity provider – please send details of what you sell / provide with relevant links to pages to email** **events@moldtowncouncil.org.uk** to discuss availability. We will not accept bookings without prior confirmation being given from the event organisers.

**Event Date**: Sunday 10th July 2022. Parade starts 10.30am – event close 5.30pm

**Event Address**: Kendricks Field and The Rec, accessed via Maes Bodlonfa Park CH7 1DR.

**Postal Address:** Mold Carnival c/o Mold Town Council, Mold Town Hall, Earl Road, Mold , CH7 1AB

**Terms & Conditions**

* Payment / deposit, copy of public liability insurance and *(if applicable)* food hygiene rating supplied by local authority to be returned with booking form to secure your booking.
* Activity providers to submit a risk assessment with application
* Inflatables to provide a valid PIPA certificate.
* Set up from 7am – 9am, take down 5.30pm exit site by 7.30pm
* Any trader/ activity provider leaving early, before event closes, will **not be** asked to future events.
* All equipment ie: table, chairs, generators, gazebo & weights to be supplied by the trader
* All gazebos must be weighted down, failure to do so may result in you being asked to take down the gazebo re health & safety concerns.
* If you are selling food / sweets **allergen information must be displayed**.
* Pitch space – please do not exceed the size of pitch that you have booked.
* Remove all rubbish from your area
* Allocation of pitch will be made based on suitability to activities within that area.
* All pitches are on grass – **no hard standing**. Please ensure you familiarise yourself with the site and that you can access the site before submitting your booking. May be unsuitable for some large / heavy / high vehicles, please contact to discuss further if required.
* Payment / deposit is non refundable unless event is cancelled by organisers
* We reserve the right to change the event venue (within Mold town) without prior notice.

**Stalls to be located based on suitability to area**

****

**Please tick as applicable**

**Stall/trader** pitch size 3x3m £25 🞏 pitch size 6x6m £50 🞏

 **Charity stall**  pitch size 3x3m £15 🞏 pitch size 6x6m £30 🞏 Charity no:

If not registered charity, details of not for profit organisation:

**NB**: you must not exceed pitch size paid for.

If you require your vehicle onsite as part of set up/stall, pitch size must include vehicle dimensions and paid for.

**Charity £15** 🞏 **Charity No**:……………………

Please note, no raffles other than Mold Carnival official raffle are to be held on carnival day.

**Booking Form Mold Carnival**

**Sunday 10th July 2022**

**Organisation / trading Name:………………………………………………………………………………………………………………….**

**Description of products: ………………………………………………………………………………………………………………………….**

**Contact Name:………………………………………………………………………….. Mobile: …………………………………………….**

**Address:………………………………………………………………………………………………………………………………………………….**

**…………………………………………………………………………………………………. Postcode: …..…………………………………….**

**Email:…………………………………………………………………………………………………………..……………………………………….**

**Website / Social Media Business Page: ………………………………………………………………………………………………….**

Completed booking form, copy of public liability insurance and *(if applicable)* food hygiene rating, PIPA, risk assessment to be returned with payment / confirmation of payment to secure your booking, via

**Documents sent with booking form: Insurance 🞏 Risk Assessment 🞏**

**Payment method: Bacs 🞏 Cheque 🞏 Cash 🞏**

**Please sign to confirm your acceptance of our terms & conditions as shown on page 1 of the booking form**

**Signed:…………………………………………… Print Name:……………………………………………..Date:………………..**

**Closing date for stall applications 30th June 2022**

**Payment method:** cheques to be made payable to **Mold Town Council Events** or payment via Bacs: -

**Bank**: HSBC **Sort Code**: 40 33 10 **Account No**: 41816985 **Account**: Mold Town Council Events

**Ref**: ‘Carn’ & your name’

Please put your trading name as reference on bac payment & send confirmation of payment to events@moldtowncouncil.org.uk

**Email:** events@moldtowncouncil.org.uk **Post: Postal Address**: Mold Town Council, Mold Town Hall, Earl Road, Mold , CH7 6QW

**Carnival use only ………………………………………………………………………………………………………………………………..**

Form rec’d date……………… Payment method…………… Rec’d …………… Docs …………….

Comments**:**